



## HIRING A TEACHING ARTIST FOR YOUR SCHOOL 2010-2011

1. **Use the *Arts Learning Resource Directory* to find Teaching Artists in the Visual and Performing Arts.** Artist contact information, program fees, class descriptions and requirements are listed in the Directory at [www.ccscc.org](http://www.ccscc.org) (follow links for Arts Learning).
  - Many of the Teaching Artists in the *Arts Learning Resource Directory* are identified as **SPECTRA** Artists. These artists' qualifications have been reviewed by a panel of Cultural Council staff, artists and educators; they meet the Cultural Council's rigorous best practices standards and are knowledgeable about the California Content Standards for Visual and Performing Arts. Other artists will be eligible to apply for the SPECTRA designation at the next open admission period.
2. **When contracting with an artist**
  - **It is the school's responsibility to contract directly with the artist. Follow school procedures.**
  - Be clear about your goals, class needs and concerns. Artists want to work with you to find ways to integrate their teaching with your curriculum. You are expected to participate in class activities with your students so this becomes a creative learning experience for classroom teachers and students alike.
  - Teaching Artists invest many hours to create individual lesson plans for each new class assignment. Please honor their planning time as well as their time spent with your students. Include preparation time and a half or one-hour orientation with the artist and all classroom teachers so everyone knows what to expect from the arts experience. Ask performance artists to provide a pre and post performance guide for the classroom.
  - Ask:
    - How will this program fit in with the school's objectives and alignment with Ca. VAPA Standards?
    - What will your students learn from the program?
    - What will you learn from the program?
3. **You are encouraged to contact the County Office of Education Arts Coordinator, Val Miranda, at [vmiranda@santacruz.k12.ca.us](mailto:vmiranda@santacruz.k12.ca.us) for customized, on-site support to integrate your SPECTRA arts programs with your curriculum (sample lesson plans available).**
4. **The following may be used as a guide when you speak to your artist.**

Name of SPECTRA Artist/Organization:		
Artist's contact information:		
Program Title:		
Arts Discipline: <input type="checkbox"/> Dance <input type="checkbox"/> Literary Arts <input type="checkbox"/> Music <input type="checkbox"/> Theatre <input type="checkbox"/> Visual Arts	Start Date	End Date
<input type="checkbox"/> Performance <input type="checkbox"/> Workshop (3-7 sessions) <input type="checkbox"/> Residency (8 or more sessions)		
Days of week		Times
Number Students		Grades

### WORKSHOP OR RESIDENCY COST

Artist's hourly teaching or performance fee \$ \_\_\_\_\_ Total number teaching hours \_\_\_\_\_

Artist teaching fee (hourly fee times number of teaching hours)	\$
Artist prep. time (Teaching fee divided by 3)	\$
Materials/supplies	\$
Other costs (e.g. kiln time)	\$
<b>Total cost</b> (Add previous 4 line items)	<b>\$</b>